The sample text below can be used in your course or syllabus. It explains that students must use LockDown Browser for their online tests.

**Using LockDown Browser for Online Exams**

This course requires the use of LockDown Browser for online exams. Watch this [**short video**](https://www.respondus.com/products/lockdown-browser/student-movie.shtml) to get a basic understanding of LockDown Browser and the optional webcam feature (which may be required for some exams).

Then download and install LockDown Browser for Odessa College from this link:

[**https://www.respondus.com/lockdown/download.php?id=495640301**](https://www.respondus.com/lockdown/download.php?id=495640301)

To take an online test, start LockDown Browser and navigate to the exam. (You won't be able to access the exam with a standard web browser.) For additional details on using LockDown Browser, review this [**Student Quick Start Guide (PDF)**](https://www.respondus.com/products/lockdown-browser/guides.shtml#student).

Finally, when taking an online exam, follow these guidelines:

* Select a location where you won't be interrupted
* Before starting the test, know how much time is available for it, and that you've allotted sufficient time to complete it
* Turn off all mobile devices, phones, etc. and don't have them within reach
* Clear your area of all external materials — books, papers, other computers, or devices
* Remain at your desk or workstation for the duration of the test
* LockDown Browser will prevent you from accessing other websites or applications; you will be unable to exit the test until all questions are completed and submitted